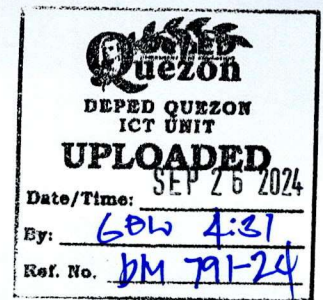




Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



24 September 2024

DIVISION MEMORANDUM
DM No. 791, s. 2024

ALLOCATION OF CLASSROOM PER SCHOOL FOR LIBRARY FACILITY

To: Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office reiterates DepED Memorandum from the Office of the Undersecretary for School Infrastructure and Facilities dated August 30, 2024, titled **Allocation of Classroom per School for Library Facility**. Public Schools District Supervisors are instructed to ensure that every school within their respective districts allots at least one (1) classroom as a library with a seating capacity of at least 10% of the school's student population.
2. In compliance, all schools with excess classrooms shall convert one (1) classroom to a school library following the school library standards stated in DepED Order No. 56, s. 2011. Existing school libraries shall also comply with the provision specified in this DepED Order. On the other hand, schools without excess classrooms are encouraged to convert their vacant spaces such as but not limited to unused corners or hallways, multi-purpose rooms, outdoor spaces, shared spaces, and the like to mini-school libraries while waiting for a new construction project, if any.
3. This Office through the CID Learning Resource Management and Education Facilities Section will validate the school's compliance by the end of the second quarter of SY 2024-2025.
4. For further inquiries, you may contact **Mr. Ronnjemmele A. Rivera**, Division Librarian II or **Mrs. Jee-Ann O. Borines**, Education Program Supervisor-Learning

DEPEDQUEZON-TM-SDS-04-009-003




Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



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Resource Management Section and **Engr. Ramir Arbolente**, Division Engineer at (042) 784-0366 loc. 170 or 175 respectively.

5. Immediate and widest dissemination of this Memorandum as well as compliance is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

librar09/24/2024

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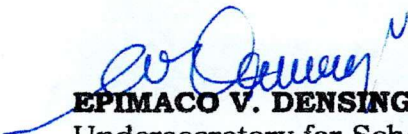



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR SCHOOL INFRASTRUCTURE AND FACILITIES

MEMORANDUM

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL ENGINEERS
DIVISION ENGINEERS

FROM : 
EPIMACO V. DENISING III
Undersecretary for School Infrastructure and Facilities


GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : ALLOCATION OF CLASSROOM PER SCHOOL FOR
LIBRARY FACILITY

DATE : AUGUST 30, 2024

To enhance both physical and digital learning resources in schools and align with the United Nations Sustainable Development Goals (UN-SDG) for quality education, Regional Directors are instructed to ensure that every school allots at least one (1) classroom as a library. This can be accomplished either by converting an existing excess classroom or by allocating a new classroom in the case of new construction projects.

In addition, establishing provision of spaces intended for library services with a seating capacity of at least 10% of the schools' student population ensures compliance with the school library standards contained in DepEd Order No. 56, s. 2011.

For any questions or concerns regarding this matter, please contact **Mr. Marlon G. Ompoc** of the **Bureau of Learning Resources – Quality Assurance** at **8634-1054** or via email at marlon.ompoc@deped.gov.ph. Alternatively, you can reach **Ms. Kianna Gonzales** of the **Education Facilities Division** at **8638-7110** or via email at ousif.efd@deped.gov.ph.

For compliance.

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